FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00051434-A **Type of Permit:** FILMING **Release Date:** 04/19/2012

Production Company NEW YORK FILM ACADEMY

Insured Company Name NEW YORK FILM ACADEMY

Contact Phone No. 1 818-733-2600
Contact Phone No. 2 212-674-4300
Fax
Address 100 UNIVERSAL CITY PLAZA, BUILDING 9218, SUITE 179
LOS ANGELES, California 91608

Production Title INTRUDER

Type of Production Student

Producer Junduo Chen

Director Jae Park

1st AD Brady Chang

Production Manager n/a n/a

FilmL.A. Coordinator Virginia Quiroz

Location Manager Yury Arakelov
Primary Phone Mobile - 818-304-1978
Secondary Phone

Location Assistant Julian Chen
Primary Phone Mobile - 213-393-9489
Secondary Phone

Fees

LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$152.00
LA CITY DEPT OF REC AND PARKS MONITOR ADMIN FEE	$76.00

Total Permit Fee $228.00

Number of Locations 1

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Summary Information — Location

Location 1 of 1

Permit Number	F00051434-A	**Location Manager**	Yury Arakelov
Production Company	NEW YORK FILM ACADEMY	Primary Phone	Mobile - 818-304-1978
Insured Company	NEW YORK FILM ACADEMY	Secondary Phone	
Production Title	INTRUDER		

Location Address Mulholland Hwy & Mt Lee Dr, Los Angeles, CA, 90068

Location Name GRIFFITH PARK - HOLLYWOOD SIGN

Location Type Park

Film Dates 4/20/2012 - 4/20/2012 09:00 - 13:00 1 day

Open or Closed to the Public Closed

Generic Conditions
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic
No stopping or setting up in front of merchants or residents without prior approval

Please see attached document 20120419154705.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	4

Personnel on Location

Type	Quantity
Cast	2
Crew	7

Filming Activities Equipment on sidewalk only.; Exterior Dialogue; Handheld equipment;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 563 **Grid:** F7

Approvals

LOS ANGELES POLICE DEPARTMENT	Mark Preciado
LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE	Sandra Terry

Coordinator Note Reservation #36123

Coordinator Note
NEW YORK FILM ACADEMY - INTRUDER
HOLLYWOOD SIGN
04/20/2012 9AM %u2013 1PM
FEES: $0
STUDENT FILM
MONITOR $152
ADM FEE $76

Parking

Base Camp
Location Type : Filming Location
Parking Notes
private parking lot

Crew Parking
Location Type : Filming Location

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

HOLLYWOOD SIGN/HOLLYWOOD SIGN PLATEAU/LAKE HOLLYWOOD PARK

- **OK TO DO STUDENT FILMING AT HOLLWOOD SIGN.**
- **OK TO PARK 3 CAST/CREW VEHICLES.**
- **MUST HAVE PARK FILM MONITOR ON SITE AT ALL TIMES.**
- **MUST ADHERE TO MONITOR'S INSTRUCTIONS AT ALL TIMES. MONITOR'S INSTRUCTIONS OR GUIDELINES MAY OVERRIDE WRITTEN GUIDELINES.**
- **NOT ALLOWED TO STAKE OR ALTER LANDSCAPE AT THE HOLLYWOOD SIGN.**
- **MUST NOT BLOCK ANY ENTRANCE OR EXIT ROADS.**
- **NOT ALLOWED TO BLOCK ANY ACCESS AREAS.**
- **COMPANY IS RESPONSIBLE FOR THEIR OWN TRASH.**
- **MUST LEAVE LAKE HOLLYWOOD PARK CLEAN OR BETTER AFTER FILM SHOOT.**
- **MUST PROVIDE YOUR OWN RESTROOM FACILITY.**
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.

WORK PERMIT

- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

HOLLYWOOD SIGN
PROCEDURES AND GUIDELINES

PROCEDURES

1. Any request to use the Hollywood Sign for filming or photography must be made at least 72-hours in advance to the Park Film Office. An appointment for a Department Scout of the location must be done prior to filming. Contact the Park Film Office at (323) 644-6220.
2. Filming and photography requires a City of Los Angeles permit from FILM LA, INC and permission and other fees from Global Icons. **Please contact Film LA for this information at (213) 977-8600.**
3. Requests will be approved or denied on the basis of conformance with this Policy.
4. Any alteration of the Sign or unauthorized activity at the site will be grounds for immediate revocation of Permit and expulsion from the site.

GUIDELINES

1. No alteration, physical changes or lighting of the Hollywood Sign or surrounding area is allowed.
2. Filming is restricted to daylight hours only. No exceptions.
3. Every activity at the Sign will be monitored and assisted by a Department Employee. No climbing on or touching of the Sign is permitted.
4. Areas provided for filming or photography in the Park are:
    - *Sign site* – a ten foot wide, 80-foot long plateau on Mt. Lee, under the Sign letters, reached by a difficult climb down a steep embankment.

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- *Park entrance area at the end of Deronda* – Paved area just inside Park gate with room for 3 cars to park.
- *Lake Hollywood Park (alternative)* – Located at Mulholland Hwy and Canyon Lake Dr. This large grassy plot near the base of Mt. Lee, almost directly below Sign, has plentiful street parking and a good view of the Sign. This area is not subject to many of the usual Hollywood Sign Restrictions.

5. Crews must be limited to 15 or less and 10 or less at the Sign itself *for safety reasons.*
6. Equipment must be limited to necessary items which can be transported in one utility vehicle. No more than 3 vehicles will be allowed at any one time in this area of the Park.
7. No large trucks or other large vehicles are permitted to travel Mt. Lee Dr.
8. Driving shots along Mt. Lee Dr. are not permitted.
9. The paved access road to the Sign cannot be used for any purpose except drop-off at the Sign site. Parking is prohibited.
10. No smoking allowed in the Park.
11. No generators can be brought into the Park.
12. Street access to the residences outside the Deronda gate cannot be blocked.
13. No construction of any kind can be built around the sign or the park area near the surrounding neighborhood.
14. MAY NOT cut any vegetation.

F-51434
NEW YORK FILM ACADEMY - INTRUDER
(HOLLYWOOD SIGN)

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